



CONSTRUCTION INDUSTRY SUBSTANCE ABUSE PROGRAM
Designated Representative
Contractor Registration Form

Company Name

Signatory To

Address

Contractor Association

City, State, Zip

City, State

Telephone #

Fax #

Web-site Access Information

-To be completed by MMC-

MMC Program Code:

MMC ID#:

Designated Representatives (DRs) are contact persons appointed by companies and unions to work directly with the program's Third Party Administrator (TPA). A company's DR and union's DR are to work together for the successful management of the program. All DRs are to keep privileged substance abuse information confidential.

- 1. Work with the coordinator of the TPA (Mobile Medcial Corporation)
2. Each participating union or company must designate a person within their group to represent the CISAP. The responsibilities are:
a. To assure anyone working on a Drug-Free project meets CISAP eligibility.
b. Receive all confidential information regarding participant eligibility; either testing positive in the program, missing a scheduled annual or random test and/or refusal to submit a test.
c. Establish secure measure to insure that confidential information cannot be obtained by an unauthorized individual.
d. Do not disclose any confidential information to any other party without written consent of participant.
e. Assist participant testing positive to return to eligible status. Including: follow prescribed rehabilitation assignment and return to duty testing procedure.

Name of First Designated Representative

e-mail address

Name of Second Designated Representative

e-mail address