

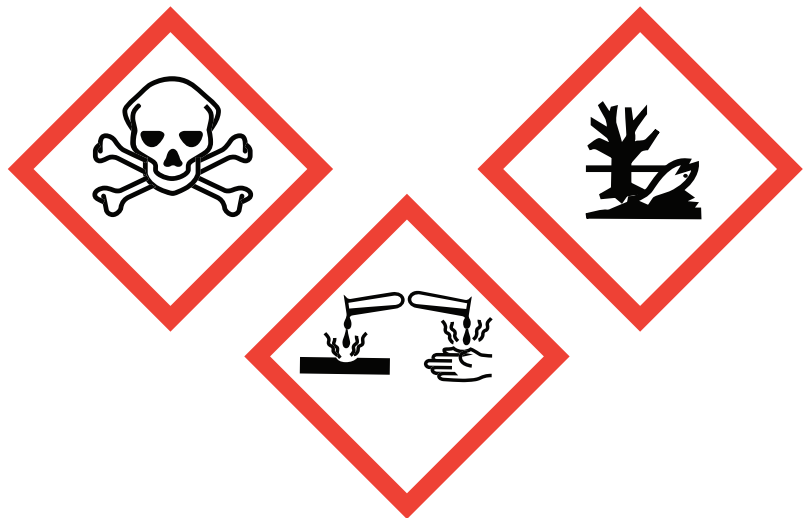
NEW! Online HazCom 2012 Basics

The "Hazard Communication 2012 Basics: Labeling, Safety Data Sheets, and Pictograms Online" course is a fast and easy online tutorial. This is a quick 30-minute overview of the OSHA changes to the Hazard Communication Standard to align it with the Globally Harmonized System (GHS).

The revised standard improves the quality and consistency of hazard information in the workplace and helps reduce trade barriers. For American businesses that handle, store and use hazardous chemicals the result will be improved safety and productivity.

You will learn:

- The new OSHA standards for the GHS system
- The elements of a GHS compliant label
- The elements of the GHS pictograms
- A description of the 16 sections of a safety data sheet



Who should attend

Individuals who need basic hazard communications update training mandated by OSHA and required by Dec. 1, 2013. This change brings the United States into alignment with the world by globally harmonizing our system. In addition, it will improve safety and health protection for American workers.



Enroll today!

**FREE
TUITION**

www.bwclearningcenter.com

Special requirements

Internet access
The latest version of Adobe Flash
The latest version of Adobe PDF Reader
Browser cookies enabled
JavaScript enabled
Disabled pop-up blockers
Internet Explorer 7 or above recommended

Using the BWC Learning Center

How to enroll in a class

1. Go to <https://www.bwclearningcenter.com>.
2. Enter your Login ID and Password, **Click Log In**.
3. **Click** *Click here for Course Catalog*.
4. Enter a Keyword for your desired class and Click Search.
5. **Click** the course title in which you would like to enroll.
6. **Click** the location for the date you wish to attend.
7. **Click** Enroll.
8. **Mouse Over** *My Workspace* to return to *My Homepage* or *My Calendar*.

How to print a certificate

1. Go to www.bwclearningcenter.com.
2. Enter your Login ID and Password, **Click Log in**.
3. **Click** *Click here for Transcript or Certificate*.
4. In the Content Filter drop-down box, **Click Completed Courses**, **Click Apply**.
Note: For any class attended before October 2011, be sure to leave the date range fields blank.
5. Click the course for which you would like a certificate.
6. **Click** *View Certificate*.
7. The system will generate a PDF document of your certificate. You can save or print the certificate.
Note: You will need to download Adobe Reader prior to clicking *View Certificate* to view the PDF document.

How to update your login ID, contact or profile information

1. Go to www.bwclearningcenter.com.
2. Enter your Login ID and Password, **Click Log in**.
3. **Mouse Over** *My Workspace*, in the drop-down menu, **Mouse Over** *My Account*.
4. To select the information you would like to update or change, **Click** *Edit Login ID*, *Edit Password*, or *Edit Profile*.
5. Edit as necessary and be sure to **Click Save** before exiting the page to save your changes.
6. **Click Return** or **Mouse Over** *My Workspace* to return to *My Homepage*.

How to find directions to a training facility

1. Go to www.bwclearningcenter.com.
2. Enter your Login ID and Password, **Click Log in**.
3. **Mouse Over** *Learning Center*, in the drop-down menu, **Click Training Facilities**.
4. Enter a Keyword for the city or location, **Click Search**.
5. **Click** the desired facility and **Click** *Map/Directions*.
6. In the pop up window, enter your destination origin and **Click** *Get Directions*.
Note: To view the desired training facility map, Click View Destination Map above the training facility address.
7. You should see your destination origin in the green "A" box, **Click** *Get Directions*.
8. Close the pop up window and **Click Return** to return to *My Homepage* or to select another training facility.

How to cancel enrollment for a class

1. Go to www.bwclearningcenter.com.
2. Enter your Login ID and Password, **Click Log in**.
3. **Mouse Over** *My Workspace*, in the drop-down menu, **Mouse Over** *My Transcript*.
4. In the *Content Filter* drop-down box, **Click All Courses** and **Click Apply**.
5. **Click** the title of the class you wish to unenroll.
6. **Click** *Unenroll*.
7. **Click Return** or **Mouse Over** *My Workspace* to return to *My Homepage* or *My Transcript*.

If you have any questions or need help with the BWC Learning Center, call 1-800-OHIOBWC or 614-995-8622.